

Top Tip from Airtel-Vodafone

### **How to... Export your iPhone contacts**

A quick and simple way to export your iPhone contacts from your Apple handset and then save them to your computer for a handy backup list or import them into the likes of Gmail

1. Open 'Settings' menu and tap on 'iCloud'
2. Toggle the 'Contacts' setting to 'On'. Tap the 'Merge' option
3. Go to [icloud.com](https://icloud.com) and log in with your Apple account details
4. Click on 'Contacts' icon
5. When your address book has opened, click on the cog icon at the bottom left, chose 'Select All', then 'Export vCard'
6. To import them into Gmail - In your Gmail account, click on the Gmail menu top left and select 'Contacts'. Use the 'More' drop down menu to select 'Import' option
7. You can now choose your vCard from your computer, click 'Upload'
8. You will now see your iPhone contacts as a sub section of your Gmail 'Contacts' menu, listed as per the date you imported them. You can chose to merge them with your existing contact to avoid duplicates or keep them separate.